

CARBON COUNTY BOARD OF COOPERATIVE HIGHER EDUCATION SERVICES

Board Minutes

The Carbon County Board of Cooperative Higher Education Services (BOCHES) held its regular monthly meeting on September 26, 2024, at 3:00 p.m. in Baggs, Wyoming.

Roll Call

Board members present: Mike Mann, Matt Feldmann, Pam Thayer, and Rick Greene. Via Zoom: Neil Kourbelas.

Others present: Jennifer Moore, Karen Webster, Shelly Collier, Janet Garcia, Roberta Corson, Natalie Danford, and Ryanne Mikesell. Via Zoom: Cory Hudson.

Agenda

Rick Greene made the motion to approve the agenda. The motion was seconded by Mike Mann and passed.

Public Comments, Presentations & Reports

None

Executive Session

None

Consent Agenda

- A. Neil Kourbelas made the motion to approve the minutes from August 21, 2024 meeting, Treasurer's Report, and Accounts Payable for September 2024. The motion was seconded by Pam Thayer and passed.

Action Items

None

Discussion

- A. Policy Committee Volunteers: Jennifer let the board know that she would like to start updating policies and procedures and that we have set aside money in the budget to have our attorney help with this project. Jennifer would like to form a committee consisting of board member volunteers and staff volunteers. We will start this after the January board meeting when the board is set. Jennifer would like everyone to keep this on their radar. We use the District and Western policies as our guide and reference to see how they proceed with their policies.

Directors Report

Jennifer let the board know that on the vocational side of things, the auto students are working on a derby car, construction students have started building a 12x16 shed, and woods students have been busy with numerous projects: they are building items for the upcoming open house, they created the plaque for Christy's Dedication today and will be working on creating plywood scenery for HF Sinclair's Christmas party. Welding students are working on the "R" for the Burning of the "R" at Homecoming next week, they have an upcoming welding competition at LCCC, and many of our Welding III students have completed or are near completing their OSHA-10 certification.

We hosted a political forum for the general election for CCSD#1 Board of Trustees candidates and one for Rawlins City Council Candidates. It has been several years since we have had a student moderator. Meadow Mathill was our moderator for the school board and did a fantastic job. We

have a forum on Tuesday, October 8th at 6 p.m. for the Proposed Hospital District Board Candidates.

We are starting to really push the mill levy renewal. Jennifer purchased a few yard signs. Hopefully you will see those out and about. Jennifer also posted on social media about it for the first time yesterday and other staff members will be doing so as well. If the board would like to participate in that, please let Jennifer know, or please feel free to share any of our posts.

October is looking to be packed full. Just a couple of upcoming dates for the board to be aware of:

- Dr. Kirk Young, Western's new president, will be visiting Rawlins on Monday, October 21st from noon – 1 p.m.
- Open House in Rawlins at CCHEC on Tuesday, October 22nd from 4 – 6 p.m.

Staff Reports

Shelly reported that we have received 5% of our estimated Carbon County tax income compared to 3% last year and 8% of our estimated Sweetwater County tax income compared to 12% last year. Shelly also mentioned that all requested information has been sent to the auditors and they will be on site the week of October 1st.

Janet reported that we just finished another conceal carry class with Alex Bakken and we have had good student engagement in these classes and will continue to offer them. We have another class scheduled in October to go over advanced information in the conceal carry class. Barb's CNA II class is almost full and will be next weekend. Homecoming is next week, and we will continue the tradition of the burning of the "R". The welding students did a great job getting the "R" ready. We have a Lunch & Learn class scheduled October 10th called "Be Prepared This Winter" and the presenters will be Lenny Leyman from the County and Public Health. Tuesday, October 8th will be the Political Forum for the Special District Hospital Board candidates. Sheriff Bakken will be our presenter for our next Lunch & Learn and it will be about Home Safety on October 22nd. We will have a booth at the RHS Career Fair on October 23rd. Lastly, we have 2 paint nights scheduled in October, one for football signs and one for Halloween signs.

Cory let the board know that we are almost at midterm and pre-registration for spring semester will be near the end of October. Registration opens on November 6th. We have administered 6 pre-tests/test and 10 HiSET subtests in September. We also hosted CNA testing on September 18th. The English Language Learners class is still ongoing 2 days per week and the GED/HiSET math class recently ended. Cory attended advising training with Western via Zoom and Wyoming Admissions Officers fair at RHS with Peg Larson from Western. We also have new testing computers in the testing lab, they work great, are efficient, and as a side note they add a nice, streamlined feel to the test center.

Ryanne reported that they had their 2nd class with Alex Bakken in the Women's Shooting Group. They will have another in October. They have their Spooky Thrift Store Painting class tomorrow and that will be at the Cowboy. Next Thursday they will have their Witches Broom decorating class. So far, they have 27 students registered for this class. They will start their once-a-month preschool activities in October. The LSVR Staff will participate in the Chili cook-off at the preschool, and also co-host a trunk or treat with the preschool. An LSRV dual student was selected as student of the month at Western and Ryanne will invite her to the October board meeting for recognition of that accomplishment. The Cheyenne Regional Medical Center would like the LSRV campus to be the hosting site for basic and advanced EMT Zoom classes. Natalie stays with the students in the class to make sure that they have everything they need and are doing what they are supposed to do be doing.

Board Comments

Neil didn't have any comments at this time.

Rick thanked Jennifer and CCHEC for putting together and hosting the forums.

Mike loves the derby car idea.

Matt also appreciates that we do the forums and remembers Kimberly Archuleta and Toby Arment as student moderators.

Next Board Meeting Date

The next meeting is scheduled for Thursday October 24, 2024 at 4:00 p.m.

Adjournment

Rick Greene made the motion to adjourn. The motion was seconded by Mike Mann and passed.

Matt Feldmann, Chairperson

Rick Greene, Clerk

Karen Webster, Executive Assistant